Girls on the Run Georgia
Data and Analytics Intern

Girls on the Run is a transformational physical activity-based positive youth development program for girls in 3rd-8th grade. We teach life skills and social emotional learning through a youth development curriculum that includes dynamic, interactive lessons and running. The program culminates with the girls being physically and emotionally prepared to complete a celebratory 5K running event. The goal of the program is to unleash confidence through accomplishment while establishing a lifetime appreciation of health and fitness. You can find Girls on the Run programs in schools and community centers in North Georgia, Greater Atlanta, and Athens.

At Girls on the Run, our core values guide our way, and we strive to eliminate barriers to participation and create a culture of belonging across the organization. We are working to bring diverse voices to the table as we know that unique perspectives strengthen the quality and scope of our organization. We pledge to reflect the communities we engage, not only in appearance, but also through fostering an atmosphere of community connectedness that serves as a model for our girls and other stakeholders. In a recent third-party work culture survey, Girls in the Run employees described the organization as collaborative, joyful, hardworking, caring, fast-paced and quality-focused.

Position Summary
Girls on the Run **Data and Analytics Intern** will work closely with the Girls on the Run Georgia team to support the organization's operational efforts. The intern will play an integral role in auditing, analyzing and reporting on data to support our work. This is an unpaid, part-time position at our midtown office.

Responsibilities

- Assist with data cleanup, analysis, and research projects to support GOTR strategic initiatives.
- Consolidate seasonal program evaluation and reporting data into comprehensive report
- Annual audit of school and site data, director, counselor and coach data, updating potential schools and community sites for program expansion
- Analyze donor and constituent data and make segmenting recommendations for future communications
- Organize and inventory program curricular supplies
- Represent Girls on the Run at outreach events and site visits
- Provide general administrative support to the Girls on the Run Georgia team as needed

Compensation

- This is an unpaid position
- Intern will be reimbursed for mileage and meal expenses, using the IRS guidelines, for expenses related to Girls on the Run outreach events and meetings

Qualifications

- Strong communication skills, both written and verbal
- Problem-solving, critical thinking and presentation skills
- Technical skills database management, excel, and reporting platform(s)
- Ability to work collaboratively with a team and independently
- Attention to detail and ability to manage multiple projects simultaneously
- Passion for community engagement and interest in girls' empowerment and youth development

Benefits

- Gain valuable experience in data analytics and nonprofit program management
- Work alongside a dedicated team of professionals committed to making a positive impact
- Opportunities for professional development and networking
- Flexible schedule to accommodate school, work or other commitments

Application Process

- To apply, send resume and statement of why you're interested in the role to hr@girlsontherunga.org with the job title in the subject.